



INSIGHT OUT / HFF Academy 2012

March 19th – 23th 2012

REGISTRATION FORM

Please fill in (LEGIBLY) and fax to HFF: +49-(0)331-6202 799

I would like to register for the INSIGHT OUT / HFF Academy 2012 at HFF Film & Television University "Konrad Wolf" from March 19th- 23rd 2012. Teaching language is English.

Personal Details:

Company:

Position:

First name: Family name:

Address:

Postcode/Town: Country:

Telephone: Mobile:

Fax: E-Mail:

How did you hear about INSIGHT OUT?

I confirm that on receipt of an invoice by HFF, I will transfer the participation fee of:

FIVE DAYS (March 19th – 23rd 2012)

1.200 € (rebate of 250 € for bookings until 31st January 2012)

THREE DAYS (select 3 days)

800 € (rebate of 150 € for bookings until 31st January 2012)

I would like to attend at the following days:

Monday, March 19th 2012

Tuesday, March 20th 2012

Wednesday, March 21st 2012

Thursday, March 22nd 2012

Friday, March 23rd 2012

As member of _____ (INSIGHT OUT partner organisation) I get the partner discount (If available, please, add your member certificate).

Hands-on Workshops: Please select **ONE** half-day Workshop each day.
I would like to join the following workshop(s):

Tuesday 20.03.2012
(please select one)

3D Storytelling
Workflow planning
Broadcast Analysis

Wednesday 21.03.2012
(please select one)

High-end Digital Cinema
3D Camera Workshop
Sound Design
Editing for 3D
VFX for 3D
Broadcast ONE (only this day)
Broadcast TWO

Thursday 22.03.2012
(please select one)

High-end Digital Cinema
3D Camera Workshop
Sound Design
Editing for 3D
VFX for 3D
Broadcast ONE
Broadcast TWO (only this day)

Booking Terms and Conditions:

Registration form: This form constitutes a formal booking when duly completed, signed and sent to us by fax or post. A confirmation of your booking will be sent to you by e-mail.

Payment: The fee has to be paid on receipt of the invoice from HFF Film & Television University "Konrad Wolf". The participation fee includes the lectures, workshops, seminar materials and transportation during the symposium, full catering during the lectures and workshops as well as the evening events.

Hotel: We offer to book a room for you at a hotel in Potsdam for a rate of approx. 76€ per night in a single room including breakfast. HFF undertakes to only reserve the hotel room on your behalf. Payment for the hotel room and any additional charges incurred there (also for cancellation) are your responsibility. The bus shuttle will start and end at this hotel.

Cancellations: Cancellation will only be accepted in written form at least 3 weeks prior to course commencement to avoid the following cancellation fees: 8 to 21 days prior to commencement: 50% of course fee, one to seven days prior to commencement: 100% of course fee. Substitute participants will, however, be accepted at any time. If the participant did not attend the workshop without informing HFF, the full participation fee has to be paid. In case of force majeure or too few registrations, we reserve the right to cancel the course and will then refund the full course fee.

The participation fee does not include the costs for accommodation and travel.

Please book a room for me at your hotel. A rate of approx. 76 €/ night in a single room including breakfast will apply.

I would like to stay from _____ to _____ (day of departure).

I agree to the above terms and conditions:

Date: Signature: